





TSGGDH 41690384

**GOVERNMENT OF TELANGANA** 

REGISTRATION AND STAMPS DEPARTM

THE REGISTRAR OF SOCIETIES

KHAMMAM

## Certificate of Registration

( No: 271 of 2023 )

I hereby certify that 'ALUMNI ASSOCIATION OF TELANGANA TRIBAL WELFARE RESIDENTIAL DEGREE COLLEGE FOR GIRLS KOTHAGUDEM', 1-2-147/5/ Premises Of Ttwrdc Girls Kothagudem, Gowtham Nagar/ Old Kothagudem/ Kothagudem/ Bhadradri/ Telangana/ Indial on this day registered under the Telangana Societies Registration Act., 2001



REGISTRAR OF SOCIETI

Date: 30/Dec/202



## ఎల్మక్రైనిక్ సేవలను అందించుటకు అధీకృత ప్రతినిధి ఇచ్చు ధృవీకరణ పత్రము Declaration by the Authorized Agent for Delivering the Electronic Services

(i) ఈ కంప్యూటర్ ముద్రణా స్థతిలోని సమాచారము అధీకృతమైన కంప్యూటర్ సిస్టమ్స్ నుండి నేను పొందిన అపలైన సమాచారానికి సరియైన నకలు అయి పున్నది.

The computer output in the form of computer printouts attached herewith is the correct representation of its original as contained in the computer systems accessed by me for providing the service.

(ii) ఈ కంఫ్యూటర్ ముద్రణా (పతిలోని సమాచారము నియోగింపబడిన ఆధీకృతమైన కంఫ్యూటర్ సిస్టమ్ప్ నుండి క్రమబద్దమైన పద్దతిలో సేకరింపబడినది.

The information contained in the computer printouts has been produced from the aforesaid computer systems during the period over which the computer was used regularly.

(iii) ఈ కంప్యూటర్ ముద్రణా (పతిలోని నమాచారము కంప్యూటర్ సిస్టమ్స్)లో (కమమైన పద్దతిలో నమోదు చేయబడినది.

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పైన పేర్కొన్న విషయాలు నాకు తెలిసినంత వరకు మరియు నా విశ్చాసం మేరకు సరియైనవి.

The matter stated above is correct to the best of my knowledge and belief.

DANGER NO OF KINAMANA

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# (Maintained Under Section 3 of Societies Registration Act, 2001)

1. Society Registration Number :	No : 271 of 2023
2. Name of the Society :	ALUMNI ASSOCIATION OF TELANGANA TRIBAL WELFARE RESIDENTIAL DEGREE COLLEGE FOR GIRLS KOTHAGUDEM
3. Society Category :	Welfare Associations
4. Society Address :	1-2-147/5/ Premises Of Ttwrdc Girls Kothagudem, Gowtham Nagar/ Old Kothagudem/ Kothagudem/ Bhadradri/ Telangana/

### Member Details

S.No	Name of the office Bearers & S/O, W/O, D/O	Designation of their local standing in the Society	Occupation	Residential Address
1	SUNEETHA GUGULOTH, D/O MALSUR	PRESIDENT	STUDENT	25-2-6/1/ JAGGU THANDA/ NAVABHARATH/ Palvoncha/ BHADRADRI/ Telangana/ NA/ India
2	PRIYANKA TEJAVATH, D/O MANGU	VICE PRESIDENT	STUDENT	6-125/1/ NAGARAM COLONY/ NAGARAM/ Palvoncha/ BHADRADRI/ Telangana/ NA/ India
3	SONIYA BHUKYA, D/O SRINU	GENERAL SECRETARY	STUDENT	1-18/ GORAKALA MADUGU/ GORAKALA MADUGU/ Gundala/ BHADRADRI/ Telangana/ NA/ India
4	NAVYA DHARAVATH, D/O SIVALAL	JOINT SECRETARY	PRIVATE EMPLOYEE	2-254/2/ ETYA THANDA/ ETYA THANDA/ Singareni/ KHAMMAM/ Telangana/ NA/ India
5	NIHARIKA BANDARU, D/O MADHAVA RAO	TREASURER	STUDENT	1-2-84/1/ GADIYAKATTA/ OLD PALVANCHA/ Palvoncha/ BHADRADRI/ Telangana/ NA/ India
6	POOJITHA MALOTH, D/O LAXMAN	EXECUTIVE MEMBER	STUDENT	5-30/1/ SARVARAM/ SARVARAM/ Sujathanagar/ BHADRADRI/ Telangana/ NA/ India

7	BINDHU BHAVANA DHARAVATH, D/O MOHAN	EXECUTIVE MEMBER		6-30/ BIKKU THANDA/ SOMULAGUDEM/ Palvoncha/ BHADRADRI/ Telangana/ NA/ India
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#### **Document Details**

Document Type	Document Name
Self signed declaration	Self Signed Declaration.pdf
Memorandum and Byelaw	Memorandum and Byelaw.pdf
Lease DeedAffidavit	Affidavit.pdf





### DOCUMENTA MEMORANDUMOETHE SOCIETY



1. Name of the Society : ALUMNI ASSOCIATION OF TELANGANT SEEDH 41690507 WELFARE RESIDENTIAL DEGREE COLLEGE

KOTHAGUDEM.

2. Location of the Office: # 1-2-147/5, Premises of TTWRDC Girls Kothagudem, Gowtham Nagar, Old Kothagudem, Kothagudem Mandal, Bhadradri Kothagudem District, Telangana - 507 118.

#### 3. AIMS AND OBJECTIVES:

- a] To provide a platform for the Alumni to connect with each other for the exchange of information, ideas, communicate their accomplishments, interests, and concerns, etc.
- b] Foster Alumni pride and enhance the reputation of the College.
- c] Enrich the emotional bondage amongst the Students, Alumni and Faculty.
- d] Recognize Alumni for their significant contributions to education.
- e] Adoption of poor/ economically backward students by floating scholarships, etc.
- f] Institute awards for meritorious students.
- g] Institute awards for the Alumni for their contribution to the College and the Society
- h] To Provide Educational facilities to the students.
- To providing Medical and Health assistance to Poor people.
- To providing financial assistance to the poor people
- k] To Provide free study material to the Students
- l] To conduct Blood Donation Camps and Medical Health Camps and Health Camps
- m] To Awareness on seasonal diseases.
- n] To provide food, fruits and cloths to the poor people.
- o] To conduct clean and green, swatchabharath and plantation programmes
- p] To prevent child labour and facilitate them.
- q] To conduct Meditation and Yoga Programmes.
- r] The benefits of the society shall be open to all irrespective of caste, community, religion etc., and no discrimination shall be made in endowing the benefits of the activities of the society or any ground whatsoever.

#### **CERTIFICATE**

- 1. "Certified that the Association is formed with no profit no commercial activities are involved in its working".
- 2. "Certified that the Office bearers are not paid from funds of the Association"
- 3. "Certified that the Association does not engage in agitation activities to ventilate its grievances".
- 4. "Certified that the Office bearer's signatures are genuine".

We the under singed persons in the memo have formed into as an Association and are responsible to run the affair of the Society and are desirous of getting and selection of the society and are desirous of getting and selections of getting and ge registered under A.P. Societies Registration Act, 2001,

SINGATULE OF THE PRESIDENT / SECRETARY

## ఎల్మ్హానిక్ సేవలను అందించుటకు అధీకృత ప్రతినిధి ఇచ్చు ధృవీకరణ పత్రము Declaration by the Authorized Agent for Delivering the Electronic Services

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The matter stated above is correct to the best of my knowledge and belief.

TIMES INSTANCE
USDP - KMIM

Bolaji Nagar, KHAMMAM

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## LIST OF THE ELECTED MANAGING COMMITTEE

S. No	Name of the Office bearers in Block S/o, D/o, W/o.	Age	Designation in the society	Occupation	Residential Address	Signature
<b>.1</b>	GUGULOTH SUNEETHA D/o. MALSUR	22	President	Student	H.No. 25-2-6/1, Jaggu Thanda, Navabharath, Palwancha Mandal, Bhadradri Kothagudem Dist – 507154	G. Sureetha.
2	TEJAVATH PRIYANKA D/o. MANGU	21	Vice President	Student	H.No. 6-125/1, Nagaram Colony, Nagaram, Paloncha Mandal, Bhadradri Kothagudem District – 507115	T. Prigarta
3	BHUKYA SONIYA D/o. SRINU	23	General Secretary	Student	H.No. 1-18, Gorakala Madugu Gundala Mandal, Bhadradrí. Kothagudem District – 507124	B-dista
4	DHARAVATH NAVYA D/o. SIVALAL	22	Joint Secretary	Private Employee	H.No. 2-254/2, Etya Thanda, Singareni Mdll., Bhadradri Kothagudem District – 507122	D. Nouga
5	BANDARU NIHARIKA D/o. Madhava Rao	22	Treasurer	Student	H.No. 1-2-84/1, Gadiyakatta Old Palvancha, Palwancha Mandal, Bhadradri Kothagudem District – 507115	B. Bharla
6	MALOTH POOJITHA D/o. LAXMAN	20	Executive Member	Student	H.No. 5-30/1, Sarvaram Vill., Sujatha Nagar Mandal, Bhadradri Kothagudem District – 507120	r. poojita
7	DHARAVATH BINDHU BHAVANA D/o. Mohan	22	Executive Member	Student	H.No. 6-30, Bikkuthanda, Somulagudem, Palwancha Mdl., Bhadradri Kothagudem District – 507115	D. B. ugn

Name in Block Letter, S/o, D/o, W/o.	Age	Residential Address	Occupation	Signature
BANDELA RAJESWARI W/o. SEETHARAMULU	40	H.No. 11-9-33/1, Burhanpuram, KHAMMAM, Khammam District – 507001	PRINCIPAL TTWRDC(Girls) Kothagudem	Brajes
AJMERA VIJAYA W/o. RAJENDAR	34	H.No. 2-51/1, Banjarupally,Katekenapalli, Karimnagar – 505416	VICE PRINCIPAL TTWRDC(Girls) Kothagudem	BUKE

SINGATURE OF THE PRESIDENT / SECRETARY

### DOCUMENT NO. II **RULES AND REGULATIONS (BYE-LAWS)**

1. NAME OF SOCIETY

: ALUMNI ASSOCIATION OF TELANGANA TRIBAL WELFARE RESIDENTIAL DEGREE COLLEGE FOR GIRLS KOTHAGUDEM

REGISTERED OFFICE : # 1-2-147/5, Premises of TTWRDC Girls Kothagudem, Gowtham Nagar, Old Kothagudem, Kothagudem Mandal, Bhadradri Kothagudem District, Telangana - 507 118.

#### 2. MEMBERSHIP:

The membership of the society is open to any person or persons who has attained the age of majority and fulfills the terms and conditions of the society without discrimination of the religion, caste, color or creed but subject to the approval of the Governing Body. If the membership is refused to a certain person or persons the reason of refusal shall be commentated to the concerned person.

#### **SUBSCRIPTIONS:**

a. FOUNDER MEMBERS:

The persons who subscribe their name to the Memorandum of Association of the Society shall be Founder Members.

b. LIFE MEMBERS:

Any member admitted as Life member will have to pay a subscription in lump sum of Rs.100/-

c. ORDINARY MEMBERS:

Any member admitted as ordinary member shall have the pay a onetime payment of Rs.50/- at the stage of admission and an annual subscription of Rs.20/-thereafter.

d. HONARARY MEMBERS:

The Executive Committee may admit as Honorary Member any person by virtue of his eminent position, learning and service to the Society. There is no admission or subscription fee and no voting rights as to these members.

e. APPLICATION FOR MEMBERSHIP

Application for admission should be addressed in writing to the Secretary and on receipt of such application the same shall be placed before the Executive Committee at the next meeting. The Executive Committee will decide by a majority of Votes on the applications. The decision of the Committee shall be final in this matter.

#### 4. TERMINATION OF MEMBERSHIP:

The Governing Body shall have the powers to expel a member from the Society on the following terms and conditions:

- a] On resignation; or b] On adjudication as insolvent; or
- cl On death: or
- d] Upon conviction by court of law on any offence involving moral turpitude; or
- el On failure to pay subscription for two consecutive years; or f] On the passion of a Resolution by the Executive Committee.

If found to be involved in any anti-social activities

g] If found to be involved in any anti-social accordance h] If member works against the aims and objects of the society i) If disregards Rules & Regulations or disobey the decisions of the Governing Body. NOTE: The decision of the Governing Body regarding the termination from the membership of the Society, shall be communicated to the member concerned.

The General Body of the Society shall consist of Founder Members, Promoter Members and Corporate Members.

#### 7. GENERAL BODY MEETINGS:

A] The notice for the Annual General body Meeting will be issued clear 21 days before the date of meeting

B] There shall be an Annual General Body Meeting of the General Body within six months following the closure of the Financial Year of the Society. For the purpose the Financial Year of the Society ends on 31 March, every year. The General Body meeting will be held on 15th day of NOVEMBER month of every year,

C] The Quorum for a General Body Meeting is one fourth of the total number of members with voting rights

D] If 1/3 of the total membership of the society give in writing a requisition for the convening of General Body Meeting, the President shall take immediate action for convening the meeting. The notice for meeting shall be issued within one week from the date of requisition. Such Meetings shall be termed as Extra-Ordinary General

E] The Executive Committee can convene a special General Body Meeting as and when

"G. Surretta

#### 8. POWERS AND FUNCTIONS OF THE GENERAL BODY

The General Body shall have the following powers:

- A] To consider the Administrative Report submitted by the Secretary and to evolve targets.
- B] To consider and approve the annual audited statement of accounts and the financial and other affairs of the Society and institutions under its management for the previous financial year.
- C] To issue suitable instructions to the Governing Body of the Society.
- D) To set up guidelines and targets for the achievement of the objects of the Society.
- E] To discuss and pass the Annual Budget recommended by the Governing Body for the ensuing year.
- F] The General Body shall elect from its Founder and Promoter Members once in five years five individuals to the Executive F Committee
- G] The General Body shall have power to add, amend, repeal, cancel or annual from time to time any of the purposes for which the Society is established as contained in clause 4 of the Memorandum of Association in accordance with the procedure laid down in clause 10 of these Rules and Regulations.
- H] The General shall have power to appoint Auditors who shall hold Office till the conclusion of the next Annual General Body Meeting, However, the retiring Auditors will be eligible for denomination.
- I] The General Body shall have powers necessary are incidental to the carrying out the objects of the Society
- J] To amalgamate or affiliate any other institutions whose objects and interests may, in any manner directly or indirectly be substantially identical with or advance the objects or interests of the society
- K] To vote for the loans raised:
- L] To vote on modification of the Rules and Regulations;
- M] To conduct the elections; and
- N] To decide on any other item of the agenda.
- O] To so all or any of the above things transactions or matters either alone or in Conjunction with others, either by or through servants, employees or otherwise and to do all such other things as are incidental or conductive to the attainment of the above objects or any of them

#### 9. EXECUTIVE COMMITTEE (GOVERNING BODY)

The Governing Body of the Society shall be the Executive Committee. The Executive Committee shall consist of the following five Members, apart from the Ex-Officio Members.

- a] President
- b] Vice-President
- cl Secretary
- d] Joint-Secretary
- e] Treasurer

Apart from the above every Corporate Member, shall be Ex-Officio member of the Executive Committee. The Ex-Officio Members shall not hold any office and they shall not be liable to retire by rotation.

- 10. The First Executive Committee of the Society as constituted at the time of registration of the Society shall hold office for a period of TWO YEARS from the date of registration of the Society. Thereafter the General Body of the Society shall elect from among its Founder and Promoter Members five Executive Committee Members by secret ballot. The Executive Committee shall elect from among its members the president, the Vice-president, the Secretary, Joint Secretary and the Treasurer.
- 11. The term of office of the Executive Committee shall be five years. The retiring members of the Executive Committee may offer themselves for re-elections.
- 12. Any member of the Committee who is absent for three consecutive meetings of the Committee without valid reasons, shall cease to be a member of the Committee. The decision regarding continuance of the member as committee member shall rest with the committee.
- 13. In case any member of the society is expelled by the Governing body on the reason of Non-payments of the subscription, he/she can be re-admitted, provided the member concerned pays all up-to-date dues with the permission of the Governing body.
- Any casual vacancy in the Executive Committee shall be filled by the Committee by cooption for the balance of the period.

G. Sunrectta



### 15. POWERS AND FUNCTION OF THE EXECUTIVE COMMITTEE:

- A] It shall safeguard the property of the Society, both immovable and movable.
- B] It is empowered to receive donations, gifts, subsidies and subscriptions.
- C] It shall account for the funds collected and amounts expended.
- D] The Committee can invest the surplus amounts in approved securities and scrip's. The list of such securities and scrip's shall be decided every year by the General Body.
- E] The committee can fix and revise the subscription, admission fee and any other fee to be levied on members.
- F] The Executive Committee can acquire purchase, lease, sell or transfer with or without consideration any or all movable or immovable properties, to acquire by purchase or otherwise any rights or privileges, including rights in immovable properties, on behalf of the Society or for the institutions under its management.
- G] The Executive Committee shall present annual accounts including Balance sheet and Audit Report of the previous year and budget estimates for the coming year before the Annual General Body Meeting.
- H] The Executive Committee shall make arrangements for the audit of accounts of the Society and Institutions under its management by the Auditors who shall be appointed by the General Body.
- 1] The Executive Committee of the Society shall have power to appoint the staff of all the institutions under its management directly.
- J] The Executive Committee can call for reports from Directors or Heads of Institutions under its management from time to time and to review the same.
- K] The Executive Committee shall have power to borrow, guarantee raise or otherwise procure funds on behalf of the Society as well as the Institutions under its management and spend the same for the achievement of the objectives of the Society. For this purpose the security of movable, immovable or other assets of the Society and/or Institutions sponsored by the Society can be provided by the Executive Committee.
- L] The Executive Committee shall have the authority to pay either in cash or otherwise for any property or right acquired and services rendered to the Society.
- M] The Executive Committee shall have powers to delegate any work or responsibility to any person or a committee of persons whether members of the Executive Committee or not, and make the person or committee as the case may be, accountable for the job delegated.
- N] The Executive Committee shall exercise general control over the policies of the institutions established and maintain sound traditions to attain the aims and ideals of the Society.
- 0] The Executive Committee can make the rules and regulations or bye-laws for the administration of the Institutions run by the Society.
- P] The Executive Committee shall be custodian of all the properties of the Society.
- Q) The Executive Committee shall appoint from among the executive committee Members a Correspondent for each of the educational institution operated by the Society and shall entrust such correspondent with such responsibilities and delegate such powers as it deems fit for the purpose of the functioning of the educational Institutions.
- R] Governing body shall be responsible for the management and administration of all affairs of the society, and is also authorized to appoint any office bearer/executive member to look after any particulars activity.
- S] All the decisions shall be taken by the majority votes.
- T] The Governing body shall have the powers as are the powers of the society, mentioned in the Memorandum of the society and in these Rules & Regulations.

#### 16. EXECUTIVE COMMITTEE MEETINGS:

- a] The Executive committee shall meet at least two times in a year at an interval of not more than six months between each meeting.
- b) Minimum 7 day's of notice shall be required for every Governing Body meetings of the Society but Urgent Governing Bod Meeting can be called by 24 hours notice.
- c] The Executive Committee can meet as often as the Secretary in consultation with the President thinks, necessary, in addition to the statutorily prescribed meetings.
- d] Quorum for the Executive Committee Meeting / Urgent Meeting of the Governing Body shall be 5 members and it in office bearers and executive members also. The matters will decided by majority of the members present.
- e] If any four members of the Executive Committee give a requisition in writing for the convening of the meeting, the president shall immediately cause the meeting to be so convened.
- f] The Agenda shall be fixed by the Secretary with the approval of the President
- g] The President shall have the casting vote in case of tie.
- h] The minutes of the meeting shall be recorded by the Secretary signed by the President. A copy of this shall be circulated to all members of the Committee.
- i] The minutes of the meeting shall be recorded by the Secretary signed by the President. A copy of this shall be circulated to all members of the committee
- i] Officially and legally the Secretary represents the Society,
- k] In the absence of the President, the Vice-President shall preside over the meetings of the General Body and the Executive Committee.

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#### 17.FUNCTIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS:

#### PRESIDENT:

- i] He is the head of the Executive Committee. He can supervise all the branches of the society.
- ii] He presides over all the meetings of the both general body and executive committee,
- iii] He shall call regular and emergency meetings of the Executive Committee and General Body.
- iv] He shall supervise the development activities of the society.
- v] At the time of voting on any mater /subject [except Election], if the total votes of the groups of members [for and against] happen to be equal in number, the President has the power to cast an extra vote to decide the matter/subject.
- vi] President shall have the power to allow inclusion of any subject/matter in agenda for the discussion in the course of proceeding/meeting. And He will sign all the papers/ letters, on behalf of the society.

#### VICE PRESIDENT:

i] He shall assist the president in discharge in his functions. In the absence of the chairman he will perform the duty of the Chairman as entrusted by the chairman.

#### SECRETARY:

- i] General Secretary will summon to the members for attend the meetings of the Governing Body and General Body.
- ii] The Secretary is responsible to run routine administration, to prepare the membership register/lies as well as the proceeding Register to record the minutes of the proceedings of the Governing Body Meeting and the General body Meetings and have them duly signed by the members who attend the meetings.
- iii] He is the Chief Executive of the Executive Committee and is responsible for handling Administrative and Financial matters of the Executive Society under the Rules of the Society.
- iv] He shall handle the finances of the Society, Such as dealing with Bank Accounts, either to add or withdraw amounts, as per the need loan documents etc. He guide the Treasurer in preparing the budget and expenditure statement to put before General Body of its approval.

#### **IOINT SECRETARY:**

i] He has to do the work entrusted by the executive committee. He has to assist the secretary in discharging his duties. He can perform the duties of the Secretary.

#### TREASURER:

- i] All funds of society shall remain under the care and Management of Treasurer
- ii] He is responsible for maintain properly the accounts of all money which is received and/or paid by him/her along with the vouchers, on behalf of the society
- iii] He has to prepare the budget and expenditure statement of the society and getting the accounts of the society audited by the Auditor appointed by the Executive Committee and get the Auditors Report prepared in time under the guidance and directions of the Secretary /President. He has to operate the amount of the society jointly with the Secretary and President.

#### **OFFICE BEARERS:**

They are the responsible persons to doing the activities of the society which the Executive Committee entrusted to them.

#### 18. FUNDS AND PROPERTY:

All the funds /incomes/earnings/ movable/ immovable properties of the society shall be solely utilized and applied only in furtherance of the Aims & Objects as set forth in the memorandum of the Society. And no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, and profits or in any manner what sever to the present or the past members of the society or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership.

- a] The "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" shall raise loans from banks and/or other financial Institutions and/, members of the Society and others for running the activities of the
- b) The "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" shall accept Donations, contributions from public and grants from private, public, government departments or institutions or any other suitable source to achieve its aims and objectives.

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### 17. FUNCTIONS OF THE EXECUTIVE BODY AND OFFICE BEARERS:

#### PRESIDENT:

- i] He is the head of the Executive Committee. He can supervise all the branches of the society.
- ii] He presides over all the meetings of the both general body and executive committee,
- iii] He shall call regular and emergency meetings of the Executive Committee and General Body.
- iv] He shall supervise the development activities of the society.
- v] At the time of voting on any mater /subject [except Election], if the total votes of the groups of members [for and against] happen to be equal in number, the President has the power to cast an extra vote to decide the matter/subject.
- vi] President shall have the power to allow inclusion of any subject/matter in agenda for the discussion in the course of proceeding/meeting. And He will sign all the papers/ letters, on behalf of the society.

#### **VICE PRESIDENT:**

i] He shall assist the president in discharge in his functions. In the absence of the chairman he will perform the duty of the Chairman as entrusted by the chairman.

#### SECRETARY:

- General Secretary will summon to the members for attend the meetings of the Governing Body and General Body.
- ii] The Secretary is responsible to run routine administration, to prepare the membership register/lies as well as the proceeding Register to record the minutes of the proceedings of the Governing Body Meeting and the General body Meetings and have them duly signed by the members who attend the meetings.
- iii] He is the Chief Executive of the Executive Committee and is responsible for handling Administrative and Financial matters of the Executive Society under the Rules of the Society.
- iv] He shall handle the finances of the Society, Such as dealing with Bank Accounts, either to add or withdraw amounts, as per the need loan documents etc. He guide the Treasurer in preparing the budget and expenditure statement to put before General Body of its approval.

#### **IOINT SECRETARY:**

i] He has to do the work entrusted by the executive committee. He has to assist the secretary in discharging his duties. He can perform the duties of the Secretary.

#### TREASURER:

- i] All funds of society shall remain under the care and Management of Treasurer
- ii] He is responsible for maintain properly the accounts of all money which is received and/or paid by him/her along with the vouchers, on behalf of the society
- iii] He has to prepare the budget and expenditure statement of the society and getting the accounts of the society audited by the Auditor appointed by the Executive Committee and get the Auditors Report prepared in time under the guidance and directions of the Secretary /President. He has to operate the amount of the society jointly with the Secretary and President.

#### **OFFICE BEARERS:**

They are the responsible persons to doing the activities of the society which the Executive Committee entrusted to them.

#### 18. FUNDS AND PROPERTY:

All the funds /incomes/earnings/ movable/ immovable properties of the society shall be solely utilized and applied only in furtherance of the Aims & Objects as set forth in the memorandum of the Society. And no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, and profits or in any manner what sever to the present or the past members of the society or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership.

- a] The "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" shall raise loans from banks and/or other financial Institutions and/, members of the Society and others for running the activities of the
- b] The "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" shall accept Donations, contributions from public and grants from private, public, government departments or institutions or any other suitable source to achieve its aims and objectives.

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- c] The "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" shall also accept contributions/grants from Government and other Public Agencies and Voluntary Organizations/member/non-member, institutions, any other suitable source in cash /kind for carrying out specific Projects on their behalf within the purview of the aims and objectives of the Society.
- d] The "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" shall acquire fixed assets required for running the activities of the Society.
- e] Admission fee and subscription from the members of the society.
- f] Contributions from Honorary members and Patrons.
- g] Income from gifts, legacies of movable or immovable properties, and income from other activities of the society including publications, etc.,

#### 19. BANK ACCOUNTS OPERATION:

The Bank Accounts of the "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" shall be opened and operated at one or more scheduled commercial banks or Nationalized or Co-Operative banks as decided by the Executive Committee.

#### 20. LIABILITIES OF THE SOCIETY AND MEMBERS:

- a] The Liabilities of the "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" are limited to the fixed and financial assets of the Society.
- b] The members of the "Alumni Association of Telangana Tribal Welfare Residential Degree College for Girls Kothagudem" are not responsible for the Liabilities of the Society. The members will however be responsible for the personal guarantees given on behalf of the Society for any loans raised by the society.
- c] All the appeals shall be preferred to the Governing Body of the Society and the decision of the Governing Body shall be final.
- d) The members shall not be liable personally for goods supplied to or obligation incurred by any officer of the behalf of the society but the property of the society shall be liable to meet such debt or obligation in the hands of the managing committee. The managing committee shall be entitle to sue and be sued in the name of the society provided the rules relating thereto embodied in the code of civil procedure regarding.

#### 21. FINANCIAL YEAR ACCOUNTS AND AUDIT:

- a] The Financial year of the Society shall be 1st April to 31st March.
- b] The books of accounts of the society shall be maintained regularly and shall be subjected to audited by a Chartered Accountant every year

#### 22. AMENDMENTS:

- a] Any Modification or change or deletion in these rules shall first be considered in the Executive Committee, examined and voted upon. After securing a majority vote, the Executive Committee shall prepare the text giving reasons for change and circulate it at the Annual General Body Meeting. No amendments or alterations shall be made in the purpose of the Association unless it is voted by 2/3rd of the members present at a Special Meeting convened for the purpose and confirmed by 2/3rd of the Members present at a Second Special Meeting.
- b] No amendment to the bylaws and aims and objects would be carried out without the prior permission of the commissioner of the Income Tax.
- c] The funds of the Society would be invested in accordance with the provisions of Sec., 13(1)(d) r. w. s. 11(5) of the Income Tax Act., 1961

#### 23. WINDING UP:

- a) Dissolution of the Society can only be pronounced by a meeting of the General Body called specially for the purpose. Quorum for such meeting shall be 3/5th of the total membership of the Society.
- b] After dissolution of the Society, any amounts remaining after paying off all debts and liabilities shall not be paid or distributed among the members of the Society, but shall be given to some other Society having similar objects and having Registration U/Sec., 12A and Exemption U/Sec., 80G of the Income Tax Act., 1961, to be determined by the Genera Body by a vote of not less than 3/5th of the total membership at the time of dissolution, or in default by a Court.

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### // CERTIFIED TO BE A CORRECT COPY //

S. No	Name of the Office bearers in Block S/o, D/o, W/o.	Age	Designation in the society	Occupation	Residential Address	Signature
1	GUGULOTH SUNEETHA D/o. MALSUR	22	President	Student	H.No. 25-2-6/1, Jaggu Thanda, Navabharath, Palwancha Mandal, Bhadradri Kothagudem Dist – 507154	El Connection
2	TEJAVATH PRIYANKA D/o. MANGU	21	Vice President	Student	H.No. 6-125/1, Nagaram Colony, Nagaram, Paloncha Mandal, Bhadradri Kothagudem District – 507115	T. Priverto
3	BHUKYA SONIYA D/o. SRINU	23	General Secretary	Student	H.No. 1-18, Gorakala Madugu Gundala Mandal, Bhadradri. Kothagudem District – 507124	B. direct
4	DHARAVATH NAVYA D/o. SIVALAL	22	Joint Secretary	Private Employee	H.No. 2-254/2, Etya Thanda, Singareni Mdll., Bhadradri Kothagudem District – 507122	D. Marya
5	BANDARU NIHARIKA D/o. Madhava Rao	22	Treasurer	Student	H.No. 1-2-84/1, Gadiyakatta Old Palvancha, Palwancha Mandal, Bhadradri Kothagudem District – 507115	B. Lihorit
6	MALOTH POOJITHA D/o. LAXMAN	20	Executive Member	Student	H.No. 5-30/1, Sarvaram Vill., Sujatha Nagar Mandal, Bhadradri Kothagudem District – 507120	M. Poojika
7	DHARAVATH BINDHU BHAVANA D/o. Mohan	22	Executive Member	Student	H.No. 6-30, Bikkuthanda, Somulagudem, Palwancha Mdl., Bhadradri Kothagudem District – 507115	D. Birdi

WITNESSES Name in Block Letter,	Signature			
S/o, D/o, W/o.	Age	Residential Address	Occupation	Digitature
BANDELA RAJESWARI W/o. SEETHARAMULU	40	H.No. 11-9-33/1, Burhanpuram, KHAMMAM, Khammam District – 507001	PRINCIPAL TTWRDC(Girls) Kothagudem	Briges
AJMERA VIJAYA W/o. RAJENDAR	34	H.No. 2-51/1, Banjarupally,Katekenapalli, Karimnagar – 505416	VICE PRINCIPAL TTWRDC(Girls) Kothagudem	BUL

SINGATURE OF THE PRESIDENT / SECRETARY

## PHOTOGRAPHS & FINGERPRINTS AS PER SECTION 32A OF REGISTRATION

SNo	Finger Print in black ink (Left Thumb)	Passport Size Photograph	Name & Permanent Address of Members
1			GUGULOTH SUNEETHA H.No. 25-2-6/1, Jaggu Thanda, Navabharath, Palwancha Mandal, Bhadradri Kothagudem District – 507154
2			TEJAVATH PRIYANKA  H.No. 6-125/1,  Nagaram Colony,  Nagaram Village,  Paloncha Mandal,  Bhadradri Kothagudem District  – 507115.
3			BHUKYA SONIYA H.No. 1-18, Gorakala Madugu Village, Gundala Mandal, Bhadradri Kothagudem District – 507124.
4			DHARAVATH NAVYA H.No. 2-254/2, Etya Thanda Village, Singareni Mandal, Bhadradri Kothagudem District – 507122.
5			BANDARU NIHARIKA H.No. 1-2-84/1, Gadiyakatta Old Palvancha, Palwancha Mandal, Bhadradri Kothagudem District – 507115

6		MALOTH POOJITHA H.No. 5-30/1, Sarvaram Vill., Sujatha Nagar Mandal, Bhadradri Kothagudem District – 507120
7		DHARAVATH BINDHU BHAVANA H.No. 6-30, Bikkuthanda, Somulagudem, Palwancha Mdl., Bhadradri Kothagudem District – 507115

Witnesses:

G. Suncetka

B. Decretary